



**MINUTES OF THE MEETING OF HALEBANK PARISH COUNCIL HELD**  
**MONDAY 6 MARCH 2023**

**HALEBANK YOUTH CLUB- BAGULEY AVENUE**

**PRESENT:** Cllrs Colquitt (Chair) Anderton (JA) Hastie (IH) Caslin (JC),  
Stokes (VS), Maxwell (JM) Knowles (BK)

Clerk: Christine Southern

Also in attendance were PCSO Marnick and ten members of the public.

**1. Welcome and Introduction**

The meeting opened at 8:00pm

**2. Apologies for absence**

Apologies were received from Cllrs Eddie Dourley and Mike Wharton.

**3. To receive declaration of Interest in items on the agenda**

Members were reminded of their responsibility to declare any personal or prejudicial interest that they may have had in any item of business on the agenda no later than when the item was reached.

None received.

**4. Minutes of Previous Meeting**

**Resolved that:** The minutes of the Full Council Meeting held on Monday 6 February 2023 be approved as a true record and signed by the Chairperson.

**5. Ratification of Policies**

5.1 To agree to ratify Code of Conduct

**Resolved that:** Code of Conduct be ratified as from 6 March 2023.

## **6. Clerks Report**

- 6.1 Clerk advised the meeting of issues reported by residents of Stapleton Way/Clapgate Crescent regarding damage by delivery drivers to the grass verge off Stapleton Way. After complaints from residents and contact from the Parish Council HBC visited the site and proposed installing bollards to prevent vehicle access to the area concerned.

Cllr Caslin proposed that HBC install planters instead of bollards.

**Action:** Clerk to contact HBC regarding bollards and JC proposal.

- 6.2 Clerk advised meeting of residents' complaints regarding dog fouling. It was put to the meeting that the Parish Council purchase and install several signs around the village. A discussion took place, and it was agreed that HBC be contacted regarding this.

**Action:** Clerk to contact HBC regarding Dog Fouling signage.

- 6.3 Clerk advised that the Parish Council was now in possession of a key for the Village Green currently being held by the Clerk to the Parish Council.

- 6.4 As discussed in meeting of 6 February 2023 the clerk updated the meeting on costing for a Defibrillator to be purchased by the Parish Council (site to be confirmed). Clerk advised the meeting that the cost of a new defib would be approximately £2000.00.

Clerk advised that Caroline Jackson had been in touch regarding the replacement of the battery in the current defib on the Chapel wall at a cost of approximately £350.00.

**Action:** Item to be added to agenda for next meeting.

- 6.5 Cllr Caslin updated the meeting of plans for a 'Kings Festival' to be organised in conjunction with the 'Friends of Halebank' to celebrate the Kings Coronation in May.

## **7. Finance**

To approve accounts submitted for payment.

**Resolved that:** The schedule of payments submitted for approval be accepted.

## **8. Ward Councillor Report**

No Ward Councillors were present, and no report was received.

**9. Public Forum**

No requests were received.

**10. Planning Applications -To consider any new planning applications received**

No new planning applications had been received since the last Full Council Meeting.

**11. Planning Updates -To receive updates on planning applications currently being addressed.**

JM updated the meeting regarding actions taken since the last Full Council meeting on 6 February 2023.

**12. Correspondence**

No correspondence had been received since the last meeting.

**13. Community Improvement**

13.1 Planters for Stapleton Way - Covered in item 6.1.

**14. Report from PCSO**

PCSO gave a report to the meeting regarding recent issues.

**Action:** Report to be added to Parish Council Website.

**15. Chairperson Comments**

The Chair thanked everyone for attending the meeting and congratulated Cllr Caslin on behalf of the Parish Council on her recent invite to the Kings Coronation at Westminster Abbey on 6 May 2023.

The meeting closed at 9:00pm.

**16. To agree date and time for next meeting and items for the next Agenda**

Monday 3 April 2023 in Halebank Youth Club at 8:00pm.

Signed.....

Date 3 April 23